

CLEANING CHECKLIST:

Outside Entry

- Wash door and door jamb
- Wash light fixture
- Sweep down walls, floor, threshold for debris

Inside Entry

- Wash light fixture
- Clean switch plates
- Wash fingerprints off door

Dining Area

- Clean switch plates
- Wash/dust light fixtures and chandeliers
- Wash windows
- Dust/wash screens
- Clean tracks/sills
- Clean baseboards
- Dust window coverings

Living Room

- Clean switch plates
- Clean track of sliding door (NOT with WD-40!) & screens
- Wash windows
- Clean screens
- Clean baseboards
- Clean door/screen on fireplace (if applicable)
- Remove ashes & debris from fireplace (if applicable)
- Dust window coverings

Kitchen

- Remove your shelf paper in drawers/shelves
- Clean cabinets inside/out
- Clean stove/oven thoroughly inside and out; wash burners if removable, clean under burners, lift range top and clean underneath, remove & clean broiler pan, clean oven racks, clean oven control knobs, clean range hood
- Clean sink
- Deodorize garbage disposal
- Polish chrome
- Wash countertops
- Clean light fixtures
- Defrost and clean refrigerator inside and out; remove and clean all racks, remove and clean drawers, clean sides, front and bottom vent
- Clean floors
- Clean window coverings